

City of Baraboo  
Parks & Recreation Commission  
September 9, 2019 – Minutes

**Present:** Roy Franzen, Jim Francisco, Angela Witczak, Craig Schlender, Chantel Steinhorst & Mike Hardy

**Also Present:** Tom Vetter (Recreation Intern), Carter Arndt (MSA) & 4 citizens

Franzen called the meeting to order at 6:15pm. Legal Posting of the Agenda had been met. Witczak moved and Schlender seconded approval of the August 12, 2019 minutes. Motion carried.

Witczak moved to approve the agenda as posted, seconded by Steinhorst. Motion carried.

**Action Items:** Steinhorst stated that zero depth entrance is appealing and bathrooms are needed outside the fence for park access. She supported the All New option, but if funding is not possible, she felt that the Renovation option would work. Witczak likes the Expand and Renovate option, however is not in favor of adding on to the parking lot as Badger Drive cannot handle extra traffic. Witczak would also prefer to see the splashpad in a separate park. Steinhorst agreed. Schlender likes the nostalgia of the older pool and would prefer to keep the character. Francisco agrees and would like to see a “supermarket” menu of items to choose to improve the facility without replacing. Franzen noted that we need to provide zero depth access for better accessibility and likes the idea of choosing a few improvements from a menu. Hardy will work with MSA to develop a list of estimated costs of some of the major improvements noted during the Pool Public Input Sessions that can be presented in a menu format so the existing facility can stay but be improved for better accessibility, operations and aesthetics.

Steinhorst and Witczak presented a request to locate a splashpad in CityView Park. Noted were the future restrooms, available street parking and ability to create a less expensive flow through water system without flooding. Witczak also noted that the neighborhood had more Park Impact Fees available as that has been the busy area for building. Franzen suggested to table the item and put on a future agenda so that other parks can be considered too. Hardy will work on getting some cost estimates and find out where available financing may be as well as open areas suitable for consideration.

Commission discussed offer of a press box donation at Pierce Park field #5. Members agreed that the roof should be metal with metal soffit/fascia and composite siding equivalent to Smart Siding. Francisco moved to accept the press box donation with the condition that no wood or vinyl be used on the exterior. Seconded by Franzen. Motion carried.

Witczak moved to approve lease with South Central Cyclones Hockey Association with no rent charged October 15, 2019-April 14, 2020. Seconded by Steinhorst. Motion carried.

Witczak moved to approve 2020 Seasonal Wages as proposed, seconded by Schlender. Motion carried.

Action on awarding bids for the renovations of the Civic Center offices was tabled due to lack of bids received.

Schlender moved to accept a donation from the Baraboo Toy Soldier Shoppe of a Free Little Library with the condition it be installed at Myron Park. Seconded by Franzen. Motion carried.

Steinhorst moved to accept proposed Zoo hours as follows: Summer 9am-7pm; Spring/Fall 9am-5pm; Winter 9am-4pm. Seconded by Francisco. Motion carried.

Witczak moved to set Civic Center hours as Monday-Friday 7am-9pm. Seconded by Steinhorst. Motion carried.

**Staff Report:** July revenues were \$20,333.30

Recreation Intern Vetter presented a summary of summer recreation program satisfaction surveys. Hardy noted the survey was part of Tom’s final master’s project for UW-LaCrosse and that Friday will be his last day. Hardy updated Commission members on zoo construction projects and on progress of the Great Sauk State Trail. Hardy passed along communication from Commissioner Mary Mjelde who recently accepted a new position in the Sauk Prairie School District and cannot make Monday meetings anymore. Commissioners stated they cannot move meeting dates, so Hardy will notify the Mayor of her resignation.

**Comments From Commissioners:** None

**Next Regular Meeting:** October 14, 2019 at 5:30pm.

Witczak motioned to adjourn, Steinhorst seconded. Motion carried

Respectfully Submitted,  
Mike Hardy, Parks, Recreation & Forestry Director